

Document Bulletin for El Dorado County, CA

El Dorado County, CA is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Reservation of space - all documents must have at least a 1/2" margin on the two vertical sides; the right-hand 5" of the top 2 1/2" shall be reserved for recording information. (If the proper space has not been reserved for the Recorder's use, a cover page will be added and an additional \$3.00 will be charged.)
- Requesting party and return address - the left-hand 3 1/2" of the top 2 1/2" shall be used for the name of the party requesting recordation and the name and mailing address where the document should be mailed after recording.
- Letter Only Accepted.
- 300 DPI on all Images.
- Deed type documents require an attachment be sent with the deed. If the document has transfer tax associated with it, then a PCOR (Preliminary Change of Ownership) must be completed and attached. If the deed does not have any associated tax, then a Documentary Transfer Tax Affidavit must be attached to the deed.

Document Type	Required Indexed Fields
L3 Satisfaction L3 Assignment L3 Subreconveyance	Requesting Company/Address Mailing Company/Address Trustor/Trustee Deed of Trust Date Date Recorded Original Instrument Number/Book & Page Signor Name, Title Notary Name, Commission Expiration
<u>L2 Documents Accepted</u>	<u>L2 Indexing Required</u>
L2 Abstract of Judgment	Requesting Company, Address
L2 Affidavit of Death	Requesting Company, Address
L2 Agreements (Any type)	Requesting Company, Address
L2 Assignment (All general types other than DOT)	Requesting Company, Address
L2 Assignment of Deed of Trust	Requesting Company, Address
L2 Deed (All Deed Doc Types)	Requesting Company, Address PCOR or Transfer Tax Not For Public Record Affidavit

L2 Deed of Trust/ Mortgage	Requesting Company, Address
L2 Federal Tax Lien	Requesting Company, Address
L2 Judgment	Requesting Company, Address
L2 Modification (All Types)	Requesting Company, Address
L2 Notice (All Types)	Requesting Company, Address
L2 Oil and Gas Lease	Requesting Company, Address
L2 Other (For All Other Document Types)	Requesting Company, Address
L2 Power of Attorney	Requesting Company, Address
L2 Reconveyance	Requesting Company, Address
L2 Release of Federal Tax Lien	Requesting Company, Address
L2 Release of State Tax Lien	Requesting Company, Address
L2 Release of Treasurers Tax Lien	Requesting Company, Address
L2 Request (All Types)	Requesting Company, Address
L2 State Tax Lien	Requesting Company, Address
L2 Subordination Agreement (Any Type)	Requesting Company, Address
L2 Substitution of Trustee	Requesting Company, Address
L2 Transfer Declaration	Requesting Company, Address
L2 Treasurers Tax Lien	Requesting Company, Address
L2 UCC Financing Statement	Requesting Company, Address