



Document Bulletin for St. Lawrence County, NY

St. Lawrence County, NY is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 9:00 am and 4:45 pm EST.
- Both 200dpi and 300dpi images will be accepted.
- If a document requires a Nonresident Real Property Estimated Income Tax Payment Form (IT-2663) and payment is being tendered with the form, the entire package must be submitted in hard copy.
- If the document presented for recording requires that another document, such as an original lease, be exhibited, the entire package must be submitted in hard copy.

Document Type	Required Fields
<u>Document Types:</u> *AFFID TO COLLECT MTGE TAX AFFIDAVIT *AGREEMENT AGREEMENT DISCHARGE AMENDMENT *ASSIGN RENT LEASE ASSIGN RENT LEASE TERMINATION *ASSIGN RENT LEASES PARTIAL RELEASES *ASSIGN RENT LEASES RELEASE ASSIGNMENT ASSIGNMENT RELEASE *ASSIGN RENTS & LEASES SATISFACTION BANKRUPTCY *BOUNDARY AGREEMENT BUILDING LOAN AGREEMENT BUILDING LOAN AGREEMENT DISCHARGE BUSINESS CERTIFICATE BUSINESS CERTIFICATE AMENDMENT BUSINESS CERTIFICATE-DISSOLUTION CLERKS EXECUTION CLERKS EXECUTION PARTIAL SATISF CORPORATION CORPORATION-DBA-DISCONTINUATION CORPORATION-DBA-STATE CORPORATION-DISSOLUTION CORPORATION-MISC CORPORATION-RELIGIOUS CRIME VICTIM BOARD DEATH CERTIFICATE *DEED *DEED MTG ASSUMPTION DISCHARGE *EASEMENT	<u>Required Index Data:</u> Requesting Party Grantor/Grantee Docs with (*) See Below: Consideration Amount Required TP584 Affidavit(optional) RP5217 Affidavit (optional) 255 Affidavit(optional)

*EASEMENT TERMINATION
*EASEMENT UTILITY
ENVIRONMENTAL LIEN
ENVIRONMENTAL LIEN AFFID OF SERVICE
ENVIRONMENTAL LIEN RELEASE
EXECUTION
FEDERAL ESTATE TAX LIEN
FEDERAL TAX LIEN PARTIAL RELEASE
FEDERAL TAX LIEN RELEASE
FEDERAL TAX LIEN RELEASE REVOCATION
FEDERAL TAX LIEN VACATE
FEDERAL TAX LIEN WITHDRAWAL
FINANCING STATEMENT
FINANCING STATEMENT AMENDMENT
FINANCING STATEMENT ASSIGNMENT
FINANCING STATEMENT CONTINUATION
FINANCING STATEMENT RELEASE
FINANCING STATEMENT TERMINATION
HOSPITAL LIEN
INCOME EXECUTION PARTIAL SATISF
INCOME EXECUTION SATISFACTION
INCOME EXECUTION UNSATISFIED
JUDGMENT
JUDGMENT ABSTRACT
JUDGMENT AMENDED
JUDGMENT ASSIGNMENT
JUDGMENT BY CONFESSION
JUDGMENT DEFAULT
JUDGMENT PARTIAL RELEASE
JUDGMENT PARTIAL SAT
JUDGMENT RELEASE
JUDGMENT SATISFACTION
JUDGMENT STATEMENT
JUDGMENT VACATE
*LAND CONTRACT
LAND CONTRACT TERMINATION
*LEASE
*LEASE ASSIGNMENT
*LEASE TERMINATION
LIEN
LIS PENDENS
LIS PENDENS AMENDED
LIS PENDENS CANCELLATION
LIS PENDENS EXTENSION
LIS PENDENS RELEASE
MAP
MECHANICS LIEN
MECHANICS LIEN AFFIDAVIT OF SERVICE
MECHANICS LIEN DISCHARGE
MECHANICS LIEN MISCELLANEOUS
MHL 81.20
MILITARY DISCHARGE
*MINERAL DEED
MISCELLANEOUS FILINGS
MISCELLANEOUS RECORDING
MORTGAGE
MORTGAGE ASSIGNMENT
*MORTGAGE
CONSOLIDATION/MODIFICATION/EXTENSION
MORTGAGE DISCHARGE
*MORTGAGE MISCELLANEOUS
MORTGAGE PARTIAL RELEASE
MORTGAGE RELEASE
NOTARY
*NOTICE OF APPROPRIATION

NOTICE OF APPROPRIATION / AFFIDAVIT OF
NON SERVICE
NOTICE OF APPROPRIATION / AFFIDAVIT OF
SERVICE
NOTICE OF LENDING
NOTICE OF LENDING DISCHARGE
OATH OF OFFICE
ORDER
PARTIAL RELEASE
POWER ATTORNEY OR REVOCATION
PUBLIC IMPROVEMENT LIEN
PUBLIC WELFARE LIEN
PUBLIC WELFARE LIEN SATISFACTION
RELEASE
RELEASE OF LIEN
RELEASE OF LIEN OF ESTATE TAX
RELEASE OF OBLIGATION
RELEASE OF PROCEEDS
RELEASE RIGHT OF FIRST REFUSAL
*RELINQUISHING LIFE USE
*RIGHT OF FIRST REFUSAL
SATISFACTION
SATISFACTION PARTIAL
SUBORDINATION
SUBORDINATION AGREE DISCH
TERMINATION
VOID
WELFARE LIEN
WILL