

## ***Document Bulletin for Berkshire Middle, MA***

---

Berkshire Middle, MA is now electronically recording through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Margins requirements .5” top margin with 3x3 top right for recordation stamp on first page and .5” margin on sides and bottom of each page.
- Letter and Legal sized documents accepted.
- 200 or 300 DPI on all Images.
- Recording hours: M-F, 8:30 AM – 3:30 PM EST
- Individual Submitter MOU’s are required to e-record here.

Document Type	Required Indexing
Acceptance	Grantor/Grantee
Affidavit	*Consideration Required
Agreement	
Amendment	Municipality Dropdown(Required for All Docs):
Amendment Finance Statement	BECK & C
Appointment	BECKET
Appointment & Acceptance	DALT & C
Approval	DALTON
Assent	HINS & C
Assignment	HINSDALE
Assignment & Assumption	LEE
Assignment Finance Statement	LEE & C
Authorization	LENOX
Bond	LENOX & C
Bylaw	OTIS
Certificate	OTIS & C
Certificate of Entry	PERU
Change of Name	PERU & C
Child Support Lien	PITTS & C
Complaint	PITTSFIELD
Consent	RICH & C
Conservation Restriction	RICHMOND
Continuation	STOCK & C
Contract	STOCKBRIDGE
Death Certificate	TYRIN & C
Decision	TYRINGHAM
Declaration	WASH & C
Declaration of Covenants	WASHINGTON
Declaration of Trust	
Decree	
*Deed	
Discharge	
Disclaimer	
Dismissal	
Dissolution	
Easement	
Extension	
Financing Statement	

Grant Homestead Indenture Instrument Instrument of Redemption Instrument of Taking Judgment Lease License Lien Life Estate Lis Pendens Marriage Certificate Master Deed Memorandum Merger Modification Mortgage Motion Municipal Lien Certificate Notice Option Order Partial Certificate Partial Dismissal Partial Dissolution Partial Release Partial Release Financing Statement Partial Revocation Partial Vacation of Judgment Partial Waiver Partial Withdrawal Petition Power of Attorney Release Removal Renunciation Resignation Resolution Restriction Revocation Right of First Refusal Right of Second Refusal Satisfaction Statement Subordination Tax Certificate Tax Lien Termination Termination of Financing Statement Miscellaneous Vacation of Judgment Vote Waiver Will Withdrawal	
---	--