

## Document Bulletin for Clinton County, OH

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Clinton County, OH is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Provide a 3 inch margin on the top of the first page. On the top of each remaining page, a 1.5 inch margin is required. Side and bottom margins should be at least 1 inch.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 3:30 pm.
- Images must be submitted at 300dpi.
- If a document does not meet the requirements, it can be recorded for an additional \$20.

Document Type	Required Fields
AFFIDAVIT	None Required
AFFIDAVIT OF CONFIRMATION (TOD)	
AFFIDAVIT OF DESIGNATION(TOD)	
AFFIDAVIT OF TRUSTEE	
AGREEMENT	
ANNEXATION	
ARTICLES OF INCORPORATION	
ASSIGNMENT	
ASSIGNMENT OF EASEMENT	
ASSIGNMENT OF LAND CONTRACT	
ASSIGNMENT OF LEASE	
ASSIGNMENT OF MORTGAGE	
ASSIGNMENT OF RENTS & LEASES	
ASSIGNMENT OF TAX CERTIFICATE	
CERTIFICATE OF TRANSFER	
COVENANTS & RESTRICTIONS	
DD214 FORM	
DEED TRANSFER ON DEATH	
EASEMENT	
FINANCE STMNT	
FINANCE STMNT COURT RELEASE	
INDENTURE	
JUDGEMENTS OR DECREES	
LAND CONTRACT	
LEASE	
LEASE AMENDMENT	
LIEN (5162.211) MEDICAID EST RECOVERY	
LIEN (5164.56) MEDICAID MED ASSISTANCE	
LIEN ABSTRACT OF JUDGMENT	
LIEN BUREAU OF WORK COMP	
LIEN CHILD SUPPORT (CSEA)	
LIEN CORRUPT ACTIVITY	
LIEN DELINQUENT TAX	
LIEN IRS	
LIEN MECHANICS	

LIEN PERSONAL PROP TAX  
LIEN TAX CERTIFICATE  
LIEN UNEMPLOYMENT COMP  
MISC RECORDING  
MORTGAGE  
MORTGAGE MASTER  
NOTICE OF COMMENCEMENT  
NOTICE OF ENCUMBRANCE  
NOTICE OF PERSONAL PROPERTY  
PARTIAL MORTGAGE RELEASE  
PARTIAL RELEASE  
PARTITION FENCE RECORD  
PARTNERSHIP  
POWER OF ATTORNEY  
POWER OF ATTORNEY FOR MILITARY  
RECONVEYANCE  
RELEASE (5162.211) MEDICAID EST  
RECOVERY  
RELEASE (5164.56) MEDICAID ASSIST  
RELEASE ABSTRACT OF JUDGMENT  
RELEASE ASSIGN OF RENTS & LEASES  
RELEASE BWC LIEN  
RELEASE CHILD SUPPORT (CSEA)  
RELEASE COURT OF COMMON PLEAS  
RELEASE COVENANTS & RESTRICTIONS  
RELEASE EASEMENT  
RELEASE IRS LIEN  
RELEASE LAND CONTRACT  
RELEASE LEASE  
RELEASE MECHANICS LIEN  
RELEASE MORTGAGE  
RELEASE PERSONAL PROP TAX LIEN  
RELEASE TAX CERTIFICATE  
RELEASE UNEMPLOY COMP LIEN  
RESOLUTION  
REVOCACTION POA  
REVOCACTION TRUST  
SUBORD AGREEMENT  
TRUST (MEMORANDUM OF)  
VACATED  
WAVIER OF PRIORITY  
WITHDRAWAL IRS LIEN  
ZONINIG AMENDMENTS  
ZONINIG RESOLUTIONS