



## Document Bulletin for Alleghany County, NC

Alleghany County, NC is now electronically recording many additional documents through CSC. Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

### General Requirements for all documents:

- County will be e-recording 8:00 AM to 5:00 PM EST.
- 3 inch top margin, ½ inch side and bottom margin
- Letter and Legal sized documents accepted.
- 300 DPI on all Images.
- An additional fee of \$ 25 is charged for non-conforming documents. Also a fee of \$25 is charged for additional document references.
- The County requires a signed submitter agreement for electronic recording.
- North Carolina statute requires that documents submitted included the following statement that will appear on the public record. It should appear on the first page of the document to be recorded:

Submitted electronically by \_\_\_\_\_(Submitter’s Name) in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with \_\_\_\_\_(County Name) County Register of Deeds.

Document Type	Required Fields
Abandonment	Grantor/Grantee *Excise Tax Amount (\$0.00 is acceptable for N/A circumstances. Do not enter consideration) Requesting Company, Name and Address
Affidavit*	
Agreement	
Amendment	
Amendment/Restrictions	
Antenuptial Agreement	
Application for Registration	
Appointment	
Articles of Amendment	
Articles of Dissolution	
Articles of Incorporation	
Articles of Organization	
Assignment	
Assumed Name	
Bankruptcy	
Bill of Sale	
BY-LAWS	
Cancellation	
Cemetery Trust*	
Cert of Conversion	

Certificate  
Certification of Trust\*  
Change  
Collateral Assignment  
Condo Plats  
Consent Judgment  
Conservation Easement  
Constitution  
Contract  
Corrected D/T\*  
Declaration  
Deed of Easement\*  
Deed of Separation  
Deed of Subordination  
Deed of Trust & Agreement\*  
Deed of Trust & Power of Attorney\*  
Deed of Trust / Assignment  
Deed of Trust\*  
Deed of Trust/Request for Notice\*  
Disclaimer  
Dissolution  
Easement  
Estop & Modif Agreement\*  
Extension Agreement\*  
Foreclosure  
GRAVE REMOVAL  
Indentures  
Index Document Maintenance  
Judgment  
Lease  
Letter  
Limited Partnership  
Lis Pendens  
Loco Parentis  
MAP Highway ROW  
Memorandum  
Memorandum of Action  
Memorandum of Lease  
Memorandum Trust  
Memorandum/Separation  
Merger  
Minutes  
Modification Agreement  
Mortgage\*  
Name Change  
Notary  
Notice  
Notice  
Notice of Settlement  
Option  
Order  
Ordinance  
Ordination  
Partial Release  
Partnership  
Permit  
Postnuptial Agreement  
Power of Attorney  
Prenuptial Agreement  
Recission  
Reconveyance  
Reinstatement  
Rejection of Notice  
Rel of Restrictions  
Release

Release Deed	
Renunciation	
Report	
Request for Notice	
Resignation	
Resolution	
Restricted Covenants	
Restrictions	
Revocation Power of Atty	
Revocation	
Right of First Refusal	
Right of Way	
Road Maintenance Agreement	
Satisfaction Rescission	
Separation Agreement	
Statement	
Subordination Agreement	
Substitution Trustee	
Supplemental Indent	
Surrender	
Survivorship Agreement Discharge	
Suspended	
Sust of Collateral	
Termination	
Timber Contract	
Trust Agreement	
Trust Certification	
Underground Utility	
Waiver	
Withdrawal Restrict	
Withdrawal Assumed Name	
Withdrawal of Dedication	