

## Document Bulletin for Town of New Britain, CT

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The Town of New Britain CT is now electronically recording documents through CSC. Available documents and required fields are listed in the attached table.

If this jurisdiction has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- At least 3/4" inch blank margin required on sides and bottom and top of all pages.
- Letter and Legal sized documents accepted.
- Town will be processing documents from 8:15 AM-3:45 PM M- Friday EST.
- Both 200dpi and 300dpi images will be accepted.
- Conveyance documents and Maps cannot be e-recorded at this time.

Document Type	Required Fields
AFFIDAVIT	Grantor/Grantee
AGREEMENT	
AMENDED DECLARATION	
ASSIGN FINANCING STATEMENT	
ASSIGN LEASE-RT	
ASSIGNMENT	
ASSUMPTION	
ATTACH	
CERT DESCENT	
CERT DEVISE	
CERT DISTRIB	
CONDO ANNUAL FILING	
CONTINUATION OF FIN STATEMENT	
DECLARATION	
FIDUCIARY CERTIFICATE	
FINANCING STATEMENT	
FORECLOSURE	
FORECLOSURE REGISTRATION - (\$53.00 FEE)	
FORECLOSURE REGISTRATION - (NO FEE)	
JUDGMENT	
JUDGMENT LIEN	
LEASE	
LIEN	
LIEN - exempt fees	
LIS PENDENS	
MECHANICS LIEN	
MERS GENERAL	
MERS GRANTOR-ASGN & REL	
MORTGAGE	
MORTGAGE MODIFICATION	
MORTGAGE-exempt fees	
NAME CHANGE	
PERMIT	
POWER OF ATTORNEY	

PROBATE TAX CERTIFICATE RECONVEYANCE RELEASE RELEASE - exempt fees SATISFACTION JUDGMENT SUBORDINATION TERM FUTURE ADVANCE VARIANCE	
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