

Document Bulletin for Town of Newtown, CT

Town of Newtown, CT is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- At least 1” inch blank margin required on sides and bottom and top of all pages.
- Letter and Legal sized documents accepted.
- Town will be processing documents M-F 8:00 AM-4:30 PM EST
- 300dpi images will be accepted.
- Conveyance documents and Maps cannot be e-recorded at this time.
- A submitter ID is required in order to eRecord. Please follow the instructions on the CSC quickstart website to apply for this ID with the county.

Document Types	Required Indexed Fields
AFFIDAVIT AGREEMENTS AMEND DECLAR AMEND FIN STAT AMENDMENT ASSIGN FINANCING STATEMENT ASSIGN LEASE-RT ASSIGN MTG ASSUMPTION CERTIFICATE CONT FINANCING STATEMENT COURT ORDER DECLAR FINANCING STATEMENT FORCLOS GRANT OF LIFE USE JUDG JUDG LN LEASE LIEN LIS PENDENS MECHANICS LIEN MERS - ASSIGN FLAT MERS - ASSIGN GRANTEE MERS - LIS PEND MERS - MORTGAGE MERS - RELEASE MERS - SUBORDINATION MTG MTG MOD NAME AFFIDAVIT NAME CHANGE NOTice PARTIAL RELEASE MTG	Grantor/Grantee

PERMIT POWER OF ATTY PROBATE REL FED TAX LN REL JUDG LN REL LIEN REL LIS PENDENS REL MECHANICS LIEN REL MTG REL SEWER LIEN REL WATER LIEN RELEASE REREC MTG REV POWER OF ATTY SEWER LIEN SUBORDINATION TAX LIEN TERM FINANCING STATEMENT VARIANCE WATER LIEN	
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