

## **Document Bulletin for Bureau County, IL**

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Bureau County, IL is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- A margin of at least 1/2" inch is required around the entire document on all pages and a blank 3X5" at the top right corner of the first page.
- Letter and Legal sized documents accepted.
- County will process e-recordings Monday-Friday between the hours of 9:00 am and 4:00 pm CST but will accept 24 hours per day.
- Images must be submitted at 300dpi.
- Print cannot be smaller than 10 point.

Document Type	Required Fields
Affidavit	None
Agreement	
AmendedMortgage	
Assignment	
AssignmentOfRents	
CertificateOfSale	
Conveyance	
DedicationDeed	
Easement	
EasementAndPlat	
FinancingStatementTermination	
ForeclosureNotice	
Interest	
LisPendens	
MemoContractAndPlat	
Memorandum	
MemorandumOfAgreement	
MemorandumOfContract	
Modification	
ModificationOfMortgage	
Mortgage	
MortgageAndAssignment	
NoticeOfProbate	
Ordinance	
OrdinanceAndPlat	
PartialRelease	
PartialReleaseOfLisPendens	
PowerOfAttorney	
PowerOfAttorney(WithReferenceToProperty)	
Reconveyance	
Release	
ReleaseLisPendens	
ReleaseNoticeForeclosure	
ReleaseOfAssignmentOfRents	
Subordination	