

## ***Document Bulletin for Clark County, MO***

---

Clark County, MO is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- 3-inch margin at the top of first page and 3/4-inch margin on the sides and bottom of each page.
- Letter sized documents accepted.
- 300 DPI accepted for documents
- Recording Hours: M-F, 8:00 AM to 4:00 PM

| Document Type                  | Required Indexing                            |
|--------------------------------|--|
| AFFIDAVIT                      | Affiant on Affidavits                        |
| AGREEMENT                      | Grantor/Grantor for all other document types |
| AMENDMENT                      |  |
| APPOINTMENT                    |  |
| MERGER                         |  |
| ASSIGNMENT                     |  |
| ASSENT TO EXECUTION            |  |
| BANKRUPTCY DISCHARGE           |  |
| BENEFICIARY DEED               |  |
| BOND                           |  |
| BILL OF SALE                   |  |
| CEMETERY DEED                  |  |
| CERTIFICATE                    |  |
| COLLECTORS DEED                |  |
| COMMISSION REPORT              |  |
| GUARDIANS OR CONSERVATORS DEED |  |
| CONTINUATION                   |  |
| COVENANTS                      |  |
| DEATH CERTIFICATE              |  |
| DECREE                         |  |
| DEED                           |  |
| DEED OF TRUST                  |  |
| EASEMENT                       |  |
| FINAL SETTLEMENT               |  |
| FORECLOSURE                    |  |
| FINANCING STATEMENT            |  |
| INDENTURE                      |  |
| JUDGEMENT                      |  |
| LEASE                          |  |
| LETTERS                        |  |
| LIEN OR LEVY                   |  |
| NOTICE OF LIS PENDENS          |  |
| MEMO AGREEMENT                 |  |
| MINUTES SPECIAL MEETING        |  |
| MISCELLANEOUS                  |  |
| MODIFICATION AGREEMENT         |  |
| PROMISSORY NOTE                |  |
| NOTICE                         |  |

|   |  |
|---|--|
| OPTION<br>ORDER<br>ORDINANCE<br>PATENT<br>POWER OF ATTORNEY<br>PERSONAL REP DEED<br>QUIT CLAIM DEED<br>RIGHT OF FIRST REFUSAL<br>DEED OF RELEASE<br>REQUEST<br>RESOLUTION<br>RESTRICTIONS<br>REVOCATION<br>RIGHTS<br>TRUSTEE RESIGNATION<br>SATISFACTION OF JUDGMENT<br>SHERIFFS DEED<br>STATEMENT<br>SUBORDINATION AGREEMENT<br>TERMINATION<br>TRUST AGREEMENT<br>TRUSTEES DEED<br>DECLARATION OF TRUST<br>WAIVER<br>WARRANTY DEED<br>WILL |  |
|---|--|