

Document Bulletin for Monroe County IN

Monroe County IN is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- A margin of at least 2" is required for top and bottom of document with ½" side margins and ½" around on entire page for subsequent pages.
- Letter and Legal sized documents accepted.
- Non-Conforming fees apply for documents outside of margins or accepted size.
- County will process e-recordings Monday-Friday between the hours of 8:00 am and 4:00 pm.
- All images must be submitted at 300dpi.
- Conveyance/Deed Documents are not accepted electronically at this time.

Document Types	Required Indexed Fields
AFFIDAVIT AFFIDAVIT FOR RELEASE AFFIDAVIT OF SERVICE OF NOTICE AMEND COVENANTS & RESTRICTIONS AMENDED FIRM AND PARTNERSHIP AMENDED HOSPITAL LIEN AMENDED MECHANICS LIEN AMENDED REAL ESTATE CONTRACT AMENDED SURVEY ASSIGNMENT ASSIGNMENT MODIFICATION COMMON LAW LIEN CONTRACTS/NOT REAL ESTATE COVENANTS AND RESTRICTIONS DISSOLUTION DBA DORMANT MINERAL EASEMENT ENVIRONMENTAL DISCLOSURE FEDERAL JUDGMENT LIEN FIRM AND PARTNERSHIP FORESTRY LAND CLASSIFICATION HOMEOWNERS LIEN HOSPITAL LIEN JUDGMENT LEASE LETTER OF INTENT TO FILE LIEN LIENHOLDER NOTICE TO RECORDER MANUFACTURED HOME TRANSFER MECHANICS LIEN MEDICAL LIEN MILITARY DD214 MINOR SUBDIVISION PLAT MISC MILITARY DOCUMENTS	Requesting Party

MISCELLANEOUS DOCUMENT
MISCELLANEOUS LIEN
MODIFICATION OF MORTGAGE ASGN
MODULAR TRANSFER
MORTGAGE
MORTGAGE ASSUMPTION
MORTGAGE MODIFICATION
MORTGAGE SECOND
MORTGAGE SUBORDINATION
MTG ASGN RENTS AND LEASES
NO LIEN CONTRACT
NOTICE / AFFIDAVIT BY OFFICIAL
NOTICE OF LIEN
OFFICIAL BOND
OIL AND GAS LEASE
OPTION TO PURCHASE
ORDINANCE
ORIGINAL FILING
PARTIAL RELEASE
POWER OF ATTORNEY
PROMISSORY NOTE
RE AMENDMENT
RE FINANCING STATEMENT
RE RECORDED HOMEOWNERS LIEN
RE RECORDED HOSPITAL LIEN
RE RECORDED MECHANICS LIEN
RE RECORDED MISCELLANEOUS
RE RECORDED MTG MODIFICATION
RE RECORDED MTG SUBORDINATION
RE RECORDED POWER OF ATTORNEY
RE SEARCH
REAL ESTATE CONTRACT
RELEASE
RELEASE OF EASEMENT
RELEASE OF FED TAX LIEN
RELEASE OF FEDERAL LIEN
RELEASE OF FEDERAL TAX LIEN
RELEASE OF HOSPITAL LIEN
REQUEST FOR AMENDMENT
RERECORDED ASSIGNMENT
RERECORDED MORTGAGE
RERECORDED MTG ASGN OF RENTS
RE-RECORDED PT RELEASE
RERECORDED RELEASE
RESOLUTION
REVOCAION OF POWER OF ATTY
REVOCAION OF REL FED TAX LIEN
SEWER LIEN
SUBDIVISION PLAT
SURVEY
SURVEY EXCEEDING 8.5" X 14"
SURVEYORS AFFIDAVIT
TEMPORARY EASEMENT
TIMBER CONTRACT
UNDERGROUND FACILITY RECORD
WAIVER OF ANNEXATION
WEED LIEN
WILDLIFE CLASSIFICATION
WILL
WITHDRAWAL CLASSIFICATION
WITHDRAWAL OF FILED NOTICE