

Document Bulletin for Jefferson County, AL

Jefferson County, AL is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- A margin of at least 1” inch on top of first page and ½” is required around the entire document and subsequent pages.
- Legal and Letter sized documents will be accepted.
- County will process e-recordings Monday-Friday between the hours of 7:00 am and 3:00 pm EST. (Documents not accepted after hours)

Document Type	Required Indexing
Affidavit Agreement Assignment or transfer of mortgage Cancellation of satisfaction Court order Contract of purchase *Deed *Foreclosure Deed Lien, judgment, lis pendens Lien transfer or assignment Mortgage Mortgage modification Note Notice Option to purchase Ordinance & Petition for Annexation Power of Attorney/Revoc of same Hospital lien Release of hospital lien Release or cancellation of agreement Release of rents & leases Resolution or ordinance Restrictions or covenants Lien release or satisfaction Satisfaction of mortgage Release of mortgage & rents/leases Partial release of mortgage Reinstate mortgage Trust or declaration of trust Vacation or dedication Assignment of rents and leases Transfer of interest or equity UCC financing statement UCC continuation UCC transfer or assignment UCC partial release UCC amendment UCC termination Satisfaction of Federal Tax Lien	<p>Indexing for all Document Types: None</p> <p>Additional Indexing for Deeds* Consideration Amount</p>