

## **Document Bulletin for Marin County, CA**

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Marin County, CA is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Margins will consist of a minimum of 2.5" top margin on the first page.
- Letter and Legal sized documents accepted.
- 300 DPI on all Images.
- Note: Documents Transferring Title Require a PCOR (Preliminary Change of Ownership) be completed and attached before the recording document and a Documentary Transfer Tax Affidavit must be attached after the recording document. Also not that if the document is exempt, the exempt code must be on the document and supporting documentation showing proof of exemption must be sent as part of the Affidavit.

Document Type	Required Indexing Fields
Affidavit Agreement Assignment Assumption Cancellation Certificate *Deed Deed of Trust Easement Homestead Judgment Lease Lien Lis Pendens Modification Mortgage Notice Other Partial Release Power of Attorney Release Subordination Substitution UCC Financing Statement	*PCOR and Transfer Tax Affidavit for Deeds