



## ***Document Bulletin for Chowan, NC***

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Chowan, NC is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- Top Margin on 1st page to be 3". All other margins on 1st page/all margins on all other pages to be 1/4"
- Letter and Legal sized documents accepted
- 300 DPI accepted for documents.
- Recording hours are between 8:00 AM and 4:15 PM (can be submitted any time)
- Submitters will need to submit a submitter agreement (found on Quickstart) prior to submission. Please follow Quickstart instructions for submission of agreement.

<b>Document Type</b>	<b>Required Indexing and Attachment</b>
Satisfaction of Mortgage	Requesting Party