



## Document Bulletin for Clallam County, WA

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Clallam County, WA is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

**General Requirements for all documents:**

- 3” margin required at the top of first page. All remaining margins on first page and all margins on any Subsequent pages to be min 1”.
- Document needs to adhere to state standards for recording, including all first page requirements, or will be subject to a \$50 non-standard fee on top of regular recording fees (non-standard statement required in order to be accepted, see RCW 36.18.010)
- Letter and Legal sized documents accepted
- Min 8 pt font
- 300 DPI accepted for documents.
- Recording hours are M-F, 8:00 AM to 4:30 PM
- Conveyance/Deed type documents are not accepted electronically at this time.

Document Type	Required Indexing and Attachment
AbstractOfJudgment AffidavitOfDeath Assignment AssignmentOfDeedOfTrust AssignmentOfMortgage BlanketAssignment DeedOfTrust FederalTaxLien Judgment ModificationAgreementOrConsolidationAgreements Mortgage PartialSatisfactionOfLien PowerOfAttorney Reconveyance ReleaseOfFederalTaxLien ReleaseOfLien ReleaseOfStateTaxLien ReleaseOfTreasurersTaxLien SatisfactionOfLien SatisfactionOfMortgage SignatureAffidavit StateTaxLien SubordinateLienAgreement SubstitutionOfTrustee TreasurersTaxLien	<b>Indexing All Doc Types:</b> Grantor/Grantee