



Document Bulletin for Burke County, NC

Burke County, NC is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- 3 inch top margin, 1/2 inch side and bottom margin
- Letter and Legal sized documents accepted.
- 300 DPI on all Images.
- eRecording Hours: M-F, 8 AM to 4:30 PM
- The County requires a signed submitter agreement for electronic recording. Also, the counties land record provider charges an additional \$ 2.00 service fee that will be billed to the submitter in their CSC periodic billing invoice. Please visit the CSC Quickstart site to complete the Submitter MOU **and** Acknowledge the \$ 2.00 service fee:

<http://erecording.com/Submitter/quickstart.aspx>

- North Carolina statute requires that documents submitted included the following statement that will appear on the public record. It should appear on the first page of the document to be recorded:

Submitted electronically by _____ (Submitter's Name) in compliance with North Carolina statutes governing recordable documents and the terms of the submitter agreement with _____ (County Name) County Register of Deeds.

Document Type	Required Indexing and Attachment
ACKNOWLEDGEMENT	Requesting Party/Address Grantor/Grantee
ADDENDUM	
AFFIDAVIT	
AGREEMENT	
AMENDMENT	
ANNEXATION	
APPOINTMENT	
ASSESSMENT	
ASSIGNMENT	
ASSOCIATION	
ASSUMED NAME	
ASSUMED NAME TRANSFER	
ASSUMED NAME WITHDRAWAL	
AUTHORIZATION	
BANKRUPTCY	
CANCELATION	
CERTIFICATE	
CONFIRMATION	
CONSENT	
CONTINUATION	
CONTRACT	
CONVEYANCE	
CORPORATION	

CORRECTED INSTRUMENT COURT ORDER COVENANT DECLARATION DEDICATION DEED OF TRUST DISCHARGE DISSOLUTION EASEMENT EXTENTION FIXTURE FILING FORECLOSURE GUARANTY INDENTURE INSTRUMENT OF COMBINATION JUDGMENT LANDFILL LEASE LIEN LIMITED PARTNERSHIP LIS PENDENS MEMORANDUM MEMORANDUM OF ACTION MEMORANDUM OF LEASE MEMORANDUM OF SEPARATION MOD-ASGM MODIFICATION MODIFICATION AGREEMENT NOTICE OATH OPTION ORDINANCE ORDINANCE PARTIAL RELEASE PERMIT POWER OF ATTORNEY POWER OF ATTORNEY RESIGNATION REINSTATEMENT RELEASE RELEASE OF RESTRICTIONS RELINQUISHMENT REMOVAL OF GRAVE RENUNCIATION REPORT REQUEST RESCISSION RESIGNATION RESIGNATION OF TRUSTEE RESOLUTION RESTRICTED COVENANTS RESTRICTIONS RESUBDIVISION REVOCATION REVOCATION OF POWER OF ATTORNE REVOCATION OF TRUST RIGHT OF FIRST RIGHT OF WAY ROAD MAINTENANCE AGREEMENT SEPARATION AGREEMENT STATEMENT	
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SUBDIVISION SUBORDINATION AGREEMENT SUBSTITUTION TRUSTEE SUPPLEMENTAL INDENTURE VERIFICATION VOIDED DOCUMENT WAIVER WILL	
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