

## Document Bulletin for Oxford East, ME

Oxford East, ME is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

## **General Requirements for all documents:**

- 5x2 inch margin in the top right corner on the first page.  $\frac{1}{2}$  inch side margins on all remaining pages and a 3x1.5 inch box on bottom right of the last page
- Letter and Legal sized documents accepted.
- 300 DPI on all Images.
- \$2.00 per page non-conforming fee
- Recording Hours: M-F, 8:00 AM to 3:30 PM
- No Certified Copies
- This does not include the Towns of Oxford West, ME
- No Electronic Signatures

| Document Type | Required Indexing and Attachment  |
|---------------|---|
| CONTRACT      | * Transfer Tax Required for Deeds  ** Death Certificate will be accepted as an exhibit with margins |